

Lighthouse International School

Rawai



Lighthouse
International School

Student Handbook

2025 – 2026



*Accredited
International
School*



CAMBRIDGE
International Examinations

Cambridge International School

Contents - All information in this booklet is correct at the time of printing. Lighthouse reserves the right to amend and update the information without prior notice.

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The Lighthouse Founders



At Lighthouse, we believe in preparing children for the future by moving beyond the methods of the past. Education today requires innovation, creativity, and a commitment to fostering skills that will shape tomorrow's leaders. We emphasize entrepreneurship, public speaking, and the ability to gather, analyse, and apply data. These are the skills that are essential in an ever-changing world.

As founders and parents, with six children at Lighthouse, we are deeply invested in the growth and success of our school community. We understand firsthand the importance of creating a nurturing environment where every child can thrive, explore their passions, and build the confidence to face future challenges.

We are proud to be a small, close-knit community where lifelong friendships and meaningful connections are at the heart of what we do. As we continue to grow, we remain committed to ensuring that our core values of excellence, creativity, and innovation stay central to the Lighthouse experience. Together, we are building a school that prepares our children not only for academic success, but more importantly, for the future we are privileged to help them shape.

Sincerely,
Daniel and Melissa Skitch

Message from the Headmaster

At Lighthouse, we are proud of the tremendous progress we have made in our first year and the impact we have had on our students. A vibrant community has been established, with fantastic staff who are aligned with our vision to be the best school in Phuket! Together as a school community, we have seen our students become more confident, achieve academic success, deepen their love of learning, and approach new challenges with resilience. This spirit, we call the “Lighthouse Way” as



we nurture the next generation of leaders, entrepreneurs, engineers, tech pioneers, artists, educators and business owners. Helping students develop essential skills for today's fast and evolving global economy. Our Business Centre of Excellence reflects our commitment to train tomorrow's business leaders and owners. With small class sizes, our students thrive in dynamic, fast-paced environments that encourage teamwork, problem solving, and critical thinking.

The rise of the online economy means the world has changed and so have we. Our project-based learning approach equips students with the ability to research, analyse, and present their ideas confidently. Students take ownership of their learning and enjoy the creativity and collaboration that come with meaningful project work. We seamlessly combine this modern, entrepreneurial focus with a strong academic foundation aimed at achieving high results in the Canadian Alberta Diploma Programme and Cambridge exams. Alberta is an internationally recognised qualification that ranks in PISA international rankings above nearly all others and is of course accepted by all universities worldwide.

Our first year has been tremendously successful, where we have established positive classroom routines, built strong school structures, and reached significant milestones:

- Gaining *Cambridge International School* accreditation
- Achieving *Level 3 accreditation* with the Alberta provincial government
- 100% graduation for all our grade 12 students with a Canadian high school diploma

One of the standout moments so far was the incredible Christmas show with 90%+ student participation, which highlights how confident and secure our students are. This year, we will be even bigger, brighter, and more impactful!

Sincerely, Andrew James Ferris

Mission and Vision

Lighthouse International School aims to be the best international school in Phuket, providing a safe and supportive environment where students from around the world thrive. Our mission is to ensure every learner achieves academic excellence, feels a strong sense of belonging, and graduate as confident, future-ready individuals with access to top universities worldwide. We deliver a rigorous and engaging education through the Alberta project-based curriculum and the Cambridge international curriculum, encouraging students to think critically, collaborate effectively, and solve real-world problems.

With a strong focus on business education and entrepreneurship, we equip students with the skills and mindset to innovate and create lasting, successful ventures. Beyond academics, we build a caring and connected community where students form meaningful friendships, develop character, and discover their passions.

Our vision is to inspire students to become innovative thinkers, creative, academically accomplished, plus courageous leaders ready to make a positive impact on the world. Guided by our motto, "Innovate Today, Lead Tomorrow," we prepare students to face a rapidly changing world with resilience, curiosity, and confidence.

Motto

Innovate Today, Lead Tomorrow

Empowering Students for a Future of Possibilities



 Lighthouse
International School
Rawai

**The
Lighthouse
Way**

 Alberta
Canada  Accredited
International
School

 Cambridge Assessment
International Education
Cambridge International School

INNOVATE TODAY, LEAD TOMORROW

www.lighthousephuket.com

Learning Profile (Values)

At Lighthouse International School, we are dedicated to developing well-rounded individuals who have the knowledge, skills, and character to succeed both in school and in life. Education is more than academics, and students thrive when they are guided by clear values and supported in their growth.

Our eight learner attributes are at the heart of our approach. They shape how students face challenges, work with others, and contribute to their community. By focusing on these qualities, we help students grow into capable, confident young people ready to make a positive impact on the world.

Critical Thinking

Analyze information to make informed decisions

Problem Solving

Identifying and resolving complex issues effectively

Managing Information

Organizing and utilizing data efficiently

Creativity & Innovation

Generating new ideas and solutions

Communication

Expressing ideas clearly and effectively

Collaboration

Working effectively with others to achieve common goals

Global Citizenship

Understanding and respecting diverse cultures

Personal Growth

Enhancing personal development and health





Punctuality and School Times

Students must arrive by 8:05am, ready for homeroom at 8:10am or Monday assembly. Use your school ID to enter through the security gates. Students arriving after 8:30am must sign in at the office. Students may not leave before 3:00pm unless parents contact the office in advance. Leaving without following this process is considered truanting and will result in suspension. Attendance is essential for academic success. Except for illness, medical, or government appointments, students should not leave early. Even a 10% drop in attendance usually leads to a 10% drop in attainment. Maintaining high attendance is a core expectation at Lighthouse and low attendance will be followed up. Punctuality is equally important for both academic achievement and respect for teachers. School times are as follows:

Homeroom or Assembly

(8:10 to 8:30)

Period 1 (8:30 to 9:25)

Period 2 (9:25 to 10:20)

Breaktime (10:20 to 10:40)

Period 3 (10:40 to 11:35)

Period 4 (11:35 to 12:30)

Lunchtime (12:30 to 13:10)

Period 5 (13:10 to 14:05)

Period 6 (14:05 to 15:00)

ECAs (15:10 to 16:00)



The House System



House systems add a lot of fun, community cohesion and competition. They give the basis for intra- school competition and non-curriculum activities. As well as additional motivation within the curriculum, through teachers awarding house points on a daily basis. The house system provides excellent opportunities for students to collaborate and to improve their communication skills. They also provide fantastic leadership opportunities for the older pupils via the role of house captain and vice-captain. There are four houses at Lighthouse, each represented by a colour, name and logo. They are: Red Samurais, Blue Knights, Green Vikings, and Yellow Spartans

Things to note:

- All students are placed in a house on admission
- All students to be placed at random to maintain equal numbers in each house in each year
- All academic and non-academic staff are placed also in a house
- One member of staff will be appointed as head of each house
- Students are selected by the leadership to act as house captains and vice-captains.





Student Use of Mobile Phones

Students are discouraged from bringing mobile phones to school. However, if they do bring one, it must be turned off during the school day and stored in the designated holders in each homeroom. Mobile phones should not be used for learning purposes; tablets or laptops are the appropriate devices for that. If a student is found using a mobile phone around the school, it will be confiscated by the teacher and taken to the office. On the first instance, the phone will be returned at the end of the day. For subsequent instances, parents will be required to collect the phone.

If students need to contact home, they can use one of the two phones available in the school office. Equally, if parents need to contact their child, they can relay their message via the school office, who will deliver it to class.

Extra-Curricular Activities (ECAs)

We offer a wide range of after-school activities that allow children to discover and further develop their intellectual, cultural, creative, and sporting passions. As our school grows, we aim to broaden both the range and depth of this programme. The overarching goal of all ECAs is to build confidence and self-respect by encouraging students to try new activities and explore both familiar and undiscovered talents. We also create opportunities for leadership and responsibility within these activities. We also use this time for additional support for students academically, so every student exceeds in their learning.

Field Trips

Field trips are an integral component of our educational program. Teachers will supervise students on all educational visits on occasion, parents may be asked to assist, particularly for visits involving younger students. No student will be allowed to participate in a school trip without a permission slip signed by a parent or guardian.

Student Dress Code

Parents and prospective parents will judge our school on how smart and behaved our pupils are. Therefore, it is essential that all pupils follow our simple uniform policy and represent the school well inside and outside of school. Posters reflecting our school uniform are placed in the school shop as well as around school so everyone is aware of the expectations around uniform. The following should also be noted:



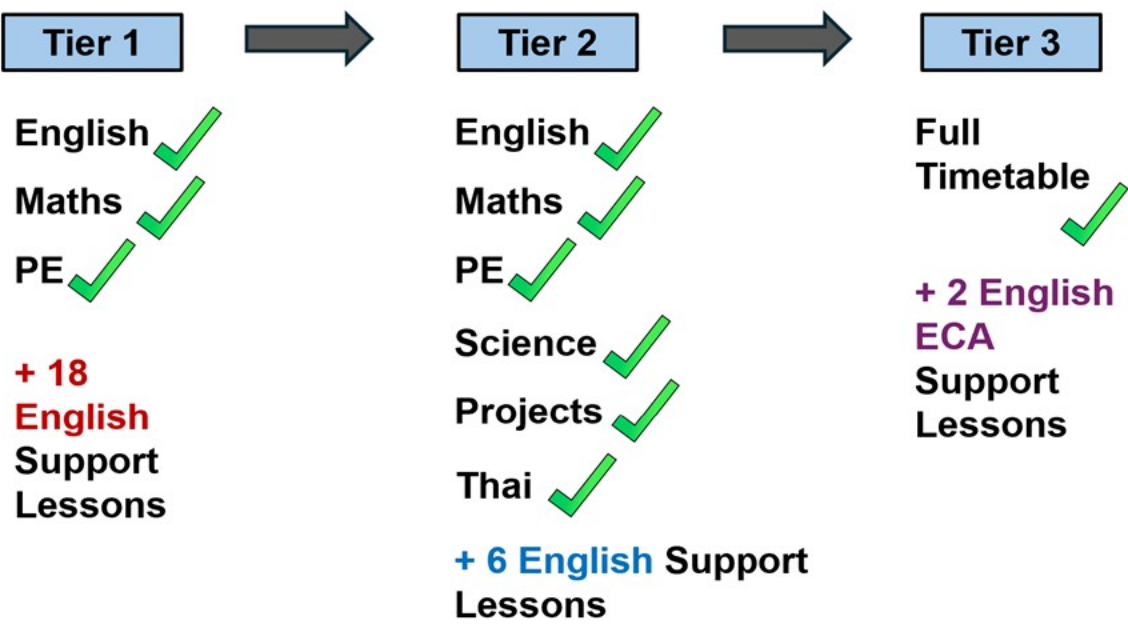
- Skirts must reach at least mid-thigh in length
- House shirts must be worn during P.E. or physical activities. If P.E. takes place in periods 1 to 5, students are expected to change back into full school uniform afterwards from Monday to Thursday. P.E. is not an excuse to remain in non-uniform clothing for the rest of the day
- Make-up may be worn but should remain modest
- Jewellery is permitted but must be minimal, with no more than two studs or earrings per ear. Bracelets and chains should also be kept to a minimum.
- Tattoos must not be visible and should be covered at all times
- Appropriate footwear must be worn on all occasions
- Hats are not to be worn in classrooms and outside jackets or tops are not to be worn around the school
- Students will receive two warnings for uniform breaches. After this, the Head of Secondary will contact parents and, if necessary, send students home to change into the correct attire

School Rules for Student Behaviour

- Students are expected to always follow directions from staff without delay or argument.
- Students must respect other students' right to learn and teachers' right to teach
- Students should always show encouragement to others and never rudeness
- Students picking or laughing at another student is considered bullying
- Students should speak in voices appropriate to the learning space to allow others to learn
- Students should never swear
- Students must be silent whenever they are required to by a member of staff
- Students should maintain a tidy and clean workspace
- Students should take pride in their appearance, and wear full school uniform
- Students have both rights and responsibilities.
- Students should make every effort to attend school every day
- Students should always be punctual for homeroom, assembly and lessons
- Students are not allowed in classrooms without adult supervision
- Running is not allowed inside the buildings or around the classrooms
- Students must play sports or games only in agreed-upon areas of the school
- Students will not climb on furniture or generally put themselves or others in danger
- Climbing on buildings to retrieve balls is not allowed under any circumstances
- Chewing gum, candy and junk food is not permitted in school unless for a special event
- Only water should be consumed within the classrooms, no other drinks are allowed
- Under no circumstances will a student bring a weapon such as a penknife, switchblade, firecracker, or other dangerous items onto the school grounds
- Under no circumstances will a student bring to school or use cigarettes or vaps
- Bullying, fighting, threatening, and socially isolating are deemed as serious infractions of school rules, code of conduct and behaviour policy
- Online bullying or harassment is never tolerated and is viewed as a serious violation of school rules and ethics. Even if it happens in an evening or the weekend.
- Students are responsible for reporting issues of safety, threats or violence to a member of the teaching staff.
- Pupils must clear away their own rubbish in the canteen and at any other time
- Students are not permitted to eat lunch in the classrooms and any food or drinks bought in Youtopia at lunchtime needs to be consumed there before returning to lessons

English Language Support

Lighthouse has a three-tier system of English language support, which is run in the conference room area of Youtopia. All students who are highlighted as low level English are assessed and placed in an appropriate tier for them in order to improve their English levels and eventually graduate the programme.



Assessment Policy

At Lighthouse International School, we believe the primary purpose of assessment and evaluation is to support student achievement and progress. Our assessment and reporting practices aim to help students understand what they have done well and the steps they need to take to improve in a specific topic or skill. Learning objectives or outcomes should always be clear and differentiated for each lesson, chapter, topic, and module. For project-based work, a student rubric must be provided.

Reports

All students will receive a report each term showing their progress and scores, along with comments from each of their subject teachers. These comments, like feedback from assessments, are intended to support student targets and guide them along their learning journey. Report grades will be based on a combination of end-of-term assessments, in-class assessments, classwork, homework, assignments, and projects. While the weighting may vary slightly between subjects, using a range of assessment types enables Lighthouse to produce highly accurate data and set meaningful student targets.

Detention

Teachers may issue lunchtime detentions for minor infractions or rudeness. Students given a lunchtime detention will still be allowed time to eat and use the toilet. For more serious infractions, an after-school detention will be issued. After-school detentions normally take place on Fridays between 3:00pm and 4:00pm. Receiving an after-school detention is considered relatively serious, and parents will normally be informed within 24 hours of the incident.

Suspension from School

Suspension is reserved for very serious or persistent poor behaviour. Only the Head of School can decide on a suspension, which may last from one day up to one week. Parents are always informed formally in writing, and a copy is kept on the student's file. Parents are required to attend a meeting at the school to discuss the suspension.

Expulsion

Expulsion is only used in cases where a student has failed to respond over a long period of time to other sanctions or where an act of real danger to the health and safety of other students or a member of staff has occurred. Only the Head of School can make the decision to expel a student and then only after consultation with the COO/CEO of Lighthouse International Schools.

CCTV

CCTV is used in sections of the school and in the administrative offices. Lighthouse follows child safety regulations and protects all children's privacy. Therefore, viewing of CCTV footage, when necessary, is permitted only by a member of the leadership team. We have CCTV for the safety and security of students, staff, and visitors, as well as to protect school property and ensure a safe learning environment.

Illness before school

Children who are unwell should not attend school. Please inform the school of the absence by 8:00am. If there is any doubt about whether a child can manage a full day, they should remain at home until they are fully recovered. A child must be fever-free for at least 24 hours before returning to school. If a child has been exposed to a contagious or communicable disease, parents must notify the school office so other families can be informed. If a child has a fever of 100°F (38°C) or higher during the school day, parents will be contacted immediately to collect them.

Infirmary

The infirmary is to only be accessed by students who have prior teacher permission. It is expected that a student informs an adult prior to visiting the nurse in the infirmary. If a student requires a rest longer than 1 lesson, parents will be informed to pick their child up from school.

Medication

If a student requires medication, the medication must be accompanied by a letter signed by the parent, guardian or physician that gives specific directions concerning dosage and time of administration. Medications will be kept in the infirmary and administered by a school nurse. All medications must be given to the school nurse upon arrival on campus.

Illness at school

Any student who becomes ill while at school will be directed to the nurses station who will assess and monitor the child. The nurse will make contact with the parent or legal guardian to send the child home or to the hospital. The teacher may contact the parents following the nurse's contact. It is the expectation of the school that the parents cooperate with the nurse's call to arrange to pick-up their child in a timely manner. In case of serious illness, or in the event of parent non-response when contacted and directed to pick-up their child, the school may send the student to the hospital at parent expense.

Safeguarding and Anti-Bullying Policy

Safeguarding is the responsibility of every member of staff, and students must inform a teacher of any issue relating to their own wellbeing or that of another student. Any concerns must be passed immediately to the Safeguarding Lead or a member of the safeguarding team. Anti-bullying is a vital part of safeguarding, and the school recognises the serious harm bullying can cause to the healthy development of children. Bullying, whether physical or emotional, is unacceptable. It can cause worry, confusion, despair, and fear, undermine a student's self-worth, and disrupt their education. Lighthouse considers bullying to be a repeated pattern of any of the following:

- Name calling
- Use of racial language
- Making fun of others in a nasty way
- Making pupils feel isolated
- Stealing or damaging other people's belongings
- Frightening or forcing others to act against their will
- Hitting or other aspects of violence or the threat of violence.
- Online harassment or spreading malicious rumours online



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